

CHC33021

Certificate III in Individual Support
(Ageing and Disability)

INFORMATION PACK

2024



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Course Information

Thank you for your interest in the Training and Education (CHC) qualifications.

This Information Pack covers the **CHC33021 - Certificate III in Individual Support**, which is the latest version of the qualification. This qualification is the successor of the CHC33015. However, the qualification is not equivalent to CHC33015, most units have been updated to better meet the demands of the VET sector and are not equivalent to older versions.

The new CHC33021 qualification is made up of 15 units, consisting of 9 core units and 6 electives.

Please read the information about the product before applying to enrol.

About the qualification

The Community Services Package offers a range of qualifications that are designed primarily to meet the needs of people working within the community services sector.

This qualification reflects the role of individuals in the community, home or residential care setting who work under supervision and delegation as a part of a multi-disciplinary team, following an individualised plan to provide person-centred support to people who may require support due to ageing, disability or some other reason.

This qualification develops the skills and knowledge needed to understand the Aged Care and Disability sector, design learning to meet the needs of learners.

At Attain Skills College, CHC33021 Certificate III in Individual Support is offered as 12 month enrolment.

Is this qualification for you?

CHC33021 is suitable if you are looking for a position as a:

Personal Care Assistant, Care assistant, Accommodation Support Worker, Residential Support Worker, Community Access Coordinator, Community care worker, Community House Worker, Residential Care Worker, Food Services Deliverer, Transport Support Worker, In Home Respite Worker, Disability Service Officer

What are the entry requirements for this program?

There are no formal entry requirements for this course however student must:

1. Be able to satisfactorily complete a LLN assessment.
2. Be able to attend 120 hours of vocational placement, over a 4-week period attending on a full-time roster.

What skills and attributes are required for successful completion?

You will need:

Digital literacy skills to meet training and assessment requirements, including:

- word processing skills such as saving, filing and retrieving documents
- basic presentation programs such as PowerPoint
- using communication tools such as email, Zoom and MS Teams
- navigating online to undertake research.

Language, literacy and numeracy skills to meet training and assessment requirements including:

- Reding and Interpreting Care plans
- Effective communication with clients
- Understanding of State and Commonwealth State/Territory Legislation
- Understanding of Industry Codes of Practice

If you do not possess these requirements, support services will be offered for advice about support and pathway options. This may include enrolment into basic computer courses, entry into micro digital sessions English courses, and/or study skills sessions.

General requirements for successful completion

You will require:

- a laptop or PC with reliable internet
- a webcam / video recording device

Recognition and Credit Transfers

Attain Skills College is committed to ensuring the opportunity to apply for recognition is made available to all students, and as far as possible, the process is streamlined, individualised, holistic and applied/task based.

Recognition assessment requires no less evidence than what is established for general course assessment. Recognition is conducted according to the principles of assessment and rules of evidence the same as course-based assessment.

You are able to have your competency from prior learning and work experience within the community services sector recognised in this qualification through the following arrangements:

- If you have successfully completed previous training with Attain Skills College or another RTO (Registered Training Organisation), relevant verified units may be eligible for credit transfer.
- If you have skills and experience and can demonstrate competence and currency in the community services sector aligned to a unit or units of competency, you may be eligible for recognition.

Key methods of providing assessment evidence may include, but are not limited to:

- portfolio of workplace documentation related to unit requirements.
- observation of performance in the workplace and/or simulated workplace environment
- questioning (professional competency conversation)

If you wish to gain further information about recognition, please contact us to arrange an initial discussion with our RPL consultant. Recognition requires enrolment and payment of fees the same as any other assessment pathway.

How long should it take me?

The amount of time to complete this qualification will vary according to your knowledge, skills and experience in the VET sector.

It is important to Attain Skills College to maintain the integrity of this qualification and provide learning opportunities that lead to the required outcomes so that this qualification can be used confidently and professionally. The amount of training provided is only a portion of the overall learning requirement, and you are expected to undertake additional structured and nonstructured learning to complete the program. Most learners would require 15 -20 hours per week for learning and assessment.

The typical time to complete this qualification is 6 - 12 months which is consistent with the AQF (Australian Quality Framework) volume of learning indicators for a Certificate III qualification.

How will I learn?

Online delivery

The CHC33021 program is offered through a mixed learning mode including:

- Online induction
- Online learning resources – you will be expected to engage with the learning resources.
- Support sessions –scheduled where required.
- Workplace learning – application of learning in your workplace

We have designed the program to scaffold your learning experience.

We strongly recommend commencing the program with the Work Skill Instructor Skill Set, where you have the opportunity to ‘taste’ the vocational training environment and decide if this is the right pathway for you to pursue.

What are the CHC33021 units?

There are 15 units required to complete this qualification – 9 core units and 6 electives.

CHCCCS031	Provide individualised support
CHCCCS038	Facilitate the empowerment of people receiving support
CHCCCS040	Support independence and wellbeing
CHCCCS041	Recognise healthy body systems
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
CHCLEG001	Work legally and ethically
HLTINF006	Apply basic principles and practices of infection prevention and control
HLTWHS002	Follow safe work practices for direct client care
CHCAGE011	Provide support to people living with dementia
CHCAGE013	Work effectively in aged care
CHCPAL003	Deliver care services using a palliative approach
CHCDIS011	Contribute to ongoing skills development using a strengths-based approach
CHCDIS012	Support community participation and social inclusion
CHCDIS020	Work effectively in disability support

Enrolment options

Enrol in the full course and pay for the full course fees upfront or 2 equal instalments. This provides for an enrolment of up to 12 months.

How much will the CHC33021 online course cost?

- The full course fee starts from \$1500 and differs according to the states because of different placement and class arrangements.

Note: payment plans may be available.

*Course fees are subject to changes

**Course fees include the cost of processing credit transfer results

Fee Payments

Payment of 50% of the course fee will need to be paid before you can access the learning and assessment materials.

A refund will only apply if you formally withdraw 10 business days prior to the commencement of the course. If you are enrolled in a course that has already commenced, there is **no refund**.

How will I be assessed?

You will gather and develop the evidence required in a suitable community services environment in your own workplace or through vocational placement using real work activities. You will be provided with detailed assessment tasks once you have commenced the course. The assessment methods include.

Written knowledge questions
Case studies
Role plays
Workplace tasks
Workplace observations